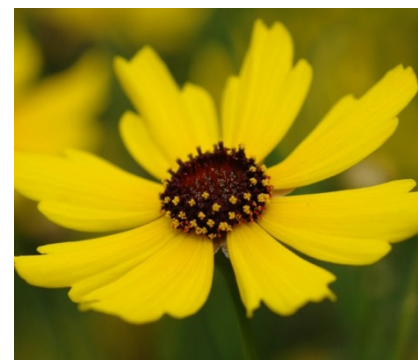


**ALL PACKAGES INCLUDE:**

- Reserved party space for three hours for a minimum of 20 guests
- All day admission to Fairchild Tropical Botanic Garden for all birthday guests
- Tables, table linens and chairs
- One staff member to assist during event

Packages are designed for parties of up to 50 guests (adults and children).
For larger parties, please contact the Special Events Department, 305.667.1651

**BASIC BIRTHDAY PACKAGE PRICING**

Base Package (20 children):	\$350.00
Additional Children:	\$12.00

Fairchild's Basic Birthday Package allows you to explore the Garden and use a reserved outdoor space or party room for your child's birthday celebration. Spaces must be booked in advance and activities are subject to approval.

THEMED BIRTHDAY PACKAGE PRICING

Base Package (20 children):	\$400.00
Additional Children:	\$12.00

Themed birthday packages are designed for children ages 4-10

Each themed birthday package includes the option of a visit to The Wings of the Tropics Exhibit or a butterfly-themed planting activity.

The following themes are available:

ENCHANTED EXPLORERS

An adventure challenges and inspires children to observe and enjoy the world around them. Children will explore the Garden on a guided nature hunt with magnifying glasses, adventure booklets and explorer hats searching for different plants, reptiles, birds and butterflies. At the end of the nature hunt, children will receive a prize for completing the activity.

ARTIST'S PARADISE

The natural surroundings of the Garden will surely capture the eyes, hearts and creative minds of children. Children are given sketch pads and pencils and taken on a guided tour of the Garden to discover impressive trees, butterflies, and flowers of many shapes and colors. After touring a true artist's paradise, children are encouraged to complete their masterpiece by adding color and a frame.

BUTTERFLY BASH

Flutter on by for a butterfly party. At this butterfly-inspired celebration children will learn about these spectacular creatures through hands-on activities. Each child will create and take home a butterfly craft and have the option of wearing unique butterfly wings for the day.

GARDEN TEA

Honor the birthday child with a delightful garden tea party! Colorful tea party sets, elegant place settings, and a refreshing lemonade station will be provided. For added fun, children are encouraged to play dress up by crafting masks and wearing feather boas. Tea parties are designed for twenty (20) children. *Please note that food is not provided by Fairchild.

BUTTERFLY RELEASES

Fairchild Tropical Botanic Garden offers the unique option of a Butterfly Release in The Wings of the Tropics Exhibit for children to experience. Butterfly releases are based on availability and are scheduled for parties of 30 or less. Arrangements must be made in advance. Please contact the Special Events Department for more information.

We encourage creativity! If parents would like to bring in additional or alternate activities please make arrangements with the Special Events Department.

**For further information, please contact Fairchild's
Special Events Department at 305.667.1651
Lauren Waller, ext. 3344**



FAIRCHILD TROPICAL BOTANIC GARDEN'S MISSION

Unlike any other South Florida location, Fairchild is a beautiful botanic garden that showcases rare palms, cycads, flowering trees, vines, lakes, and much more. Fairchild's mission is to promote the conservation, use, study, understanding and enjoyment of tropical plants. Private events, like yours, support this mission. Consequently, the guidelines detailed below are in place to ensure that our living treasure is not harmed during your special event.

We thank you for choosing Fairchild Tropical Botanic Garden and wish you a most memorable event.



RESERVATIONS

Reservations must be made at least one month in advance and are available on a first come, first served basis. To make reservations please contact the Special Events Department at 305-663-8044.

PAYMENT AND CANCELLATION

Number of attendees and full payment are due a minimum of two (2) weeks before the party date. A total headcount will be recorded during check in. If any additional guests attend that were not included in your full payment, you will receive a final bill the week after the event.

Requests for cancellation must be made in writing. Cancellation less than seven (7) days prior to event is subject to full payment.

DEPOSIT

A \$200 deposit is required to confirm the reservation. This deposit is non-refundable after 30 days. Refunds are subject to a \$100 processing fee. An additional deposit of \$250 will be held as a cleaning and damage deposit, refundable the week after the event based on Fairchild's evaluation of conditions of facilities.

TIME

Birthdays at Fairchild are scheduled from 12:30 p.m. to 3:30 p.m. and are available on Saturdays and Sundays. Parties run for three (3) hours and will begin at the scheduled time. Extra time will not be allotted for late arrivals.

DECORATIONS

Each party package includes tables, table linens and chairs. If you are interested in bringing additional decorations, please limit yourself to tabletop decorations. Our event locations are unique spaces that require special maintenance. Some commonly used decorations may harm wildlife or otherwise impair the natural surroundings of the garden. Please do not bring additional decorations that require tape, tacks, or staples. Other prohibited decorations include: balloons, piñatas, confetti, streamers, and glitter.

ACTIVITIES

Take advantage of the natural setting of Fairchild Tropical Botanic Garden's living collection. Fairchild offers beautiful displays and natural habitats for both people and wildlife to enjoy. In an effort to protect and maintain the Garden, some activities are not permitted. We do not permit: piñatas, bounce houses, slides, or sporting equipment. All activities are subject to approval.

OUTSIDE FOOD

Outside food is permitted for Birthdays at Fairchild. The food must not require on-site preparation. You are responsible for any utensils, plates, cups and napkins that you may need.

MUSIC AND NOISE ABATEMENT

Fairchild Tropical Botanic Garden is situated in the residential section of the City of Coral Gables. The City has strict laws regarding noise abatement (City of Coral Gables Code 1958, §§ 19-1, 20-23), which are strictly enforced.

There is no amplified music permitted during daytime events.



RENTER’S RESPONSIBILITIES

If your Birthdays at Fairchild theme includes certain items that belong to Fairchild please be sure to leave them with the staff member that was appointed to your event. Such items include but are not limited to: magnifying glasses, hats, paint brushes, butterfly wings and boas.

DAY OF THE EVENT

Please check-in at the South Entrance. If you have any items to load or unload, you will have access through the South Entrance. All party attendees are asked to park in visitor parking. Fairchild Staff will not be available to aid you in transporting any items you may have to the event area or back to your vehicle after the conclusion of the party. You may arrive no earlier than 30 minutes prior to the commencement of your event and you will be given 30 minutes after the conclusion of your party to clean up. Please arrive on time.

FAIRCHILD TROPICAL BOTANIC GARDEN MEMBERSHIP

As a Fairchild member, you will receive a discount of \$20.00 towards your Birthdays at Fairchild package. However, you will be charged for all guests attending the party regardless of their membership status. To receive your discounted rate, we require proof of membership at time of booking.

ALTERNATIVE GIFT IDEAS

Help support Fairchild’s ongoing research by adopting a butterfly, orchid, or bird in the name of the birthday child. If you are interested in seeing other gift options, you may do so by visiting our website. <http://www.fairchildgarden.org/howyoucanhelp/Unique-Gift-Ideas/>

GENERAL POLICIES

- For their safety, please supervise children at all times.
- Enjoying the Garden is best done at a leisurely pace. Please do not run in the Garden.
- We ask that you speak softly in the Garden so that you may enjoy the various sounds of nature.
- Enjoy the trees but please do not climb on them.
- Please leave flowers and plants for everyone to enjoy; therefore, do not collect or remove seeds, flowers, fruits, plant labels, etc.
- Please do not wade or swim in ponds, streams or other water features.
- Two-wheeled scooters, bicycles or skate boards are not permitted.

EVENT INTERRUPTION (Acts of God, War Time, etc.)

Renter understands and accepts that costs, disruption and other related matters resulting in interruption or cancellation of event as a result of acts of God, such as rain, thunderstorms, hurricanes, etc., or because of war or impending war, etc., are to be borne by the renter. Fairchild Tropical Botanic Garden will make every possible attempt to reschedule the event as quickly as possible if it is interrupted by such acts.

SIGNATURE INDICATES AGREEMENT TO ABIDE BY THESE GUIDELINES

Renter (signature)

Name (print)

ASSUMPTION OF RISK AND RELEASE OF LIABILITY

I fully and absolutely assume all risk of injury to myself, including, but not limited to death, and hereby unconditionally and absolutely release, even for their own negligence, indemnify and hold harmless Fairchild Tropical Botanic Garden and its officers and directors, employees, agents, representatives, and its insurers, from all claims for damage or injuries of any kind sustained by me or my guests, now or in the future, arising from my rental and use of Fairchild Tropical Botanic Garden facilities for the following event:

Name of Event

Date(s)

I have read this Assumption of Risk and Release of Liability and understand that it is an absolute release and I execute the same freely and voluntarily and accept and agree to its terms and conditions.

Executed this _____ day of _____

Signature

Print Name