



THE FAIRCHILD CHALLENGE LEADERSHIP CLUB 2009-2010

TO: High School Activities Directors at all Fairchild Challenge Schools

The Fairchild Challenge Leadership Club will serve to:

“Promote, Provoke, and Celebrate young people’s role in the Environment”

- Please see the **Fairchild Challenge Leadership Club** Bylaws.
These will be e-mailed to you and are available on the website:
www.fairchildchallenge.org/highschool
- This is our pilot year; the bylaws may be modified after the first year.
- Our Goals:
 - To create a **Fairchild Challenge Leadership Club** in every Fairchild Challenge High School
 - To encourage civic engagement and environmental stewardship in the maximum number of high school students
 - To create leadership forums, spearheaded by Caroline Lewis, Director of Education, Fairchild Tropical Botanic Garden

Please join us in this effort!

Sincerely,

Caroline Lewis, Alexandra Forrester, Nancy Famulari, & Sarah Vatland



STANDARD BYLAWS FOR THE FAIRCHILD CHALLENGE LEADERSHIP CLUB

ARTICLE I:

Name

Section 1.

The name of this organization shall be the The Fairchild Challenge Leadership Club of _____.

(name of school)

ARTICLE II:

Mission Statement

Section 1.

The Fairchild Challenge Leadership Club is committed to the mission of the Fairchild Challenge (henceforth referred to as FC), as follows: The FC fosters interest in the environment by encouraging students to appreciate the beauty and value of nature, develop critical-thinking skills, understand the need for biodiversity and conservation, tap community resources, become actively engaged citizens, and recognize that individuals do indeed make a difference.

ARTICLE III:

Objectives and Activities

Section 1.

The objectives of The Fairchild Challenge Leadership Club shall be:

- To develop initiative and leadership in young people
- To participate in and promote the FC
- To serve the school and community by promoting and modeling environmental stewardship

- To assist school faculty and administrators with management and oversight of the FC
- To promote environmental education and stewardship in the home, school and community
- To promote the adoption and application of higher standards in scholarship, community service and social contacts

Section 2. The activities of the Fairchild Challenge Leadership Club shall be in accord with its Objectives. Activities should include any/all of the following:

- Promotion and participation in the FC options
- Engagement in the local environment and in environmental issues
- Formation of enduring relationships to facilitate environmentally sound schools and communities

ARTICLE IV: Motto

Section 1. The motto of the Fairchild Challenge Leadership Club shall be: “Promote, Provoke, and Celebrate young people’s role in the Environment”

ARTICLE V: Membership

Section 1. **General Membership** Membership shall be limited to the high school students as apportioned from the senior, junior, sophomore, and freshmen class. Members should be interested in participating in the FC and in promoting environmental stewardship.

Section 2. **Academic Standards** All members must have a minimum of a 2.0 grade point average in academics and a minimum “C” average in conduct to participate in the Fairchild Challenge Leadership Club. If any student receives a D or F in conduct in any class, that student must receive permission by the club advisor to become a member. Exceptions will be made for students with disabilities in accordance with Section 504 Subpart D of the *Rehabilitation Act*

of 1973 and the *Americans with Disabilities Act Amendments Act* of 2008.

Section 3. **Probation** If a current member receives below a 2.0 grade point average in academics, a D or F in conduct in any class, or a suspension from the school, he or she will be placed on membership probation, unless able to show the school district's determination that the student has a legitimate disability under Section 504 Subpart D of the *Rehabilitation Act* of 1973 and the *Americans with Disabilities Act Amendments Act* of 2008. The student must receive a written warning of probation by the club advisor. If the grade point average or the conduct grade does not improve, this student will be dismissed from the Fairchild Challenge Leadership Club.

ARTICLE VI: Officers

Section 1. **Officers and Terms** Officers shall be president, vice-president, secretary, treasurer, and historian. They shall serve for one year or until their successors are elected and qualify.

Section 2. **Requirements** Each officer shall be a member in good standing, maintain a GPA of 2.5, and who has participated in the FC at least once.

Section 3. **Elections** Election of new officers (president, vice-president, secretary, treasurer, and historian) will be discussed on the first meeting of March and voted on during the first meeting of April. The newly elected officials will be installed on the last meeting of the school year.

Section 4. **President** The President shall have the following duties:

- Lead meetings.
- Represent the school at the Fairchild Challenge Leadership Club Forums.
- Serve as a liaison for the school faculty to promote the FC, and attend faculty meetings as invited or needed.

- Seek appropriate school approval for any/all fundraisers and other events.
- Coordinate all Club activities and initiatives.
- Designate working committees, as needed.
- Oversee officers' scope of work.

Vice President The Vice President shall have the following duties:

- Report to the President.
- Carry out presidential duties if the President is unable to do so.
- Interact with teachers and assist with required forms and required paperwork.
- Coordinate all Club committees, ensuring timely response to program needs.
- Head the Public Relations Committee.

Secretary The Secretary will have the following duties:

- Report to the President and the Vice-President.
- Take minutes at meetings.
- Keep a record of name, grade, email and any other information the school may require for each club member.
- Record attendance at meetings and events.
- Record students participating in FC, whether a member of the Fairchild Challenge Leadership Club or not.
- Assist in the distribution and collection of FC questionnaires, as needed by FC Teachers.
- Compile Fairchild Challenge Leadership Club annual deliverables; these must include list of officers (by September), list of members (by November), and annual summative report (by June).
- Maintain a record of all environmental projects completed at, or for the school, to be included in the Fairchild Challenge Environmental Action Report.

Treasurer The Treasurer shall have the following duties:

- Report to President and Vice-President.
- Keep a budget for the Fairchild Challenge Leadership Club and for the FC as needed by teachers (this might include the school garden, or support for any other FC option).
- Collect Club dues and other fees, if applicable, from members.
- Assume responsibility for fundraising events and monies collected, documenting each transaction with teacher oversight.

Historian The Historian will have the following duties:

- Report to President and Vice-President.
- Document or collect documentation of meetings, Fairchild Challenge Leadership Club activities, and FC events.
- Share club pictures with FC education staff and with fellow officers for PR purposes.
- Work with secretary to compile information, statistics and pictures for yearly reports.
- Create scrapbook (paper or electronic) from Fairchild Challenge Leadership Club and Fairchild Challenge events/submissions.
- Create a FC school website and/or bulletin board, highlighting the Fairchild Challenge Leadership Club, FC options and events, work submitted, and awards received.

Section 5.

If any officer does not fulfill the duties listed in Section 4, he or she must be given a written warning from the club's faculty advisor before being relieved of the position. The officer is given a time period in which he or she may improve, but if requirements are still not met, the club advisor may terminate the student's position.

ARTICLE V:

Meetings

- Section 1. The club shall hold regular monthly meetings at such time and place as shall be determined by the club with the approval of the principal or other school administrator.
- Section 2. The club shall hold extra meetings if necessary for committees, fundraising events, FC events, or any other club related event at the discretion of the President or committee leader, and principal as needed.
- Section 3. The President will lead the meetings. If President is not present the Vice-President will assume the responsibilities.
- Section 4. Minutes are to be taken by the Secretary at every meeting and kept on file. If the Secretary is not present another officer or member may assume this position.

ARTICLE VI:

Committees

- Section 1. Each committee must have a minimum of 3 members. There should be at least the following standing committees:
- a) Teacher Assistants Committee
 - b) Peer-review Committee, as needed by teachers
 - c) Advocacy Committee
 - d) Fundraising Committee
 - e) Public Relations Committee
- Section 2. The duties of the standing committees should be as follows:
- a) **The Teacher Assistance Committee** shall be headed by the Vice President to assist the teachers in organizing students' FC work and with the documentation and delivery of FC option entries. They will act as a liaison between the teachers participating in the FC options.
 - b) **The Peer Review Committee** shall work closely with the teachers to facilitate review of the FC option entries. They will assist in the creation of review panels, as defined by teachers, for the selection of FC options entries to submit to Fairchild.

The Fairchild Challenge Leaders Club faculty advisor will oversee this committee.

- c) **The Advocacy Committee** shall report to the President and take action on various environmental issues within their community, school and/or home. The committee must perform a minimum of one major service project each semester and the majority of the members should participate.
- d) **The Fundraising Committee** shall report to the Treasurer and help plan events to raise money for the FC related costs and for the various events and causes that the Fairchild Challenge Leadership Club will initiate. The committee will also work closely with the FC staff to brainstorm and initiate fundraising efforts for the FC program as a whole.
- e) **The Public Relations Committee** is headed by the Vice President. This committee will provide Club information to the residing officers (Historian and Secretary) for use in the required annual reports. The committee will promote participation in FC by advertising the different Challenge options throughout the school. The committee will showcase and publish Club information and FC events, entries and results in the school newspaper and/or the school announcements. The committee will submit information about FC events, entries, and results to local newspapers or organizations.

ARTICLE IV:

Amendments

Section 1.

Amendments to these bylaws shall be adopted by two-thirds (2/3) vote of the members present at any regular meeting with a minimum 75% attendance.

Section 2.

The Amendments shall be proposed one meeting in advance in order to qualify for consideration at the next meeting.

These Bylaws were adopted and approved on _____, 20_____.
(date)

(Principal's signature)

(Principal's name printed)

(Fairchild Challenge Leadership Club President's signature)

(Fairchild Challenge Leadership Club President's name printed)